

**MARGATE CITY SCHOOL DISTRICT**  
**BOARD OF EDUCATION MEETING**  
**AGENDA**  
**March 8, 2017**  
**5:45 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. National Anthem
4. Certification of Notice
5. Roll Call
6. Student Recognition

A) Jeff King and the Tighe Surfriders

B) Our Tighe School Think Day Team for 2017:

John Alice, Patrick Breslin, Drew Brooks, Joey Corley, Madelyn Fox, Steven Gooden, Simone Graziano, Juliette Loftus, Danny Reeves, Tai Schiavo, Sebastian Sacchetti, Emma Vesey, and Gavin Parto (alternate)

C) Our school winner for the National Geographic Bee for 2017: Adam Krauss

7. Public Comment: The Board of Education welcomes public comment and views this as an important aspect of community relations. The Board will set aside a portion of every board meeting for public comment on school district issues. Usually, there will be a public comment period devoted exclusively to comment on agenda items and a public comment period dedicated to general school district issues, however, this format may be altered in light of the business of the Board, provided that at least one period is set aside at each meeting for public comment. The maximum length of each public comment period is thirty (30) minutes unless stated otherwise on the meeting agenda.

The public comment period is a time for members of the public to express their comments and/or concerns. It is not a question and answer session. Notwithstanding, members of the administration and/or board members may choose to answer questions raised during public comment periods. They may do so during the public comment period or after it has closed. The public should understand that there are reasons why questions will not be answered, including reasons related to litigation, privacy, confidentiality, employment rights, student rights and the absence of information from which answers can be formulated.

Each speaker making a public comment shall state his name and address before speaking. As stated above, the total amount of time allocated to each comment period is limited. The following additional time limitations also apply. The total amount of time allotted to each speaker is limited to three (3) minutes. A speaker may not extend his or her time by seeking to utilize the unused time of a person who has spoken or who has yet to speak. The total length of time allotted to all speakers making public comment on a particular agenda item or on a particular subject will be limited to ten (10) minutes. The Board President, or the person presiding in the Board President's absence, has flexibility to alter these time limitations. Absent his/her expressly doing so, the time limitations stated here apply.

8. Report of Superintendent of Schools:

A. Enrollment:

<b>Enrollment as of 02/01/2017</b>		<b>Projected Enrollment as of 03/01/2017</b>	
<b>Ross School</b>		<b>Ross School</b>	
Pre K (1/2 day) Age 4	02	Pre K (1/2 day) Age 4	02
Kindergarten	30	Kindergarten	30
Grade 1	30	Grade 1	30
Grade 2	44	Grade 2	44
Grade 3	51	Grade 3	51
Grade 4	45	Grade 4	45
<b>Sub-total</b>	<b>202</b>	<b>Sub-total</b>	<b>202</b>
<b>Tighe School</b>		<b>Tighe School</b>	
Grade 5	41	Grade 5	41
Grade 6	43	Grade 6	43
Grade 7	42	Grade 7	41
Grade 8	42	Grade 8	41
<b>Sub-total</b>	<b>168</b>	<b>Sub-total</b>	<b>166</b>
<b>* Total Enrollment</b>	<b>370</b>	<b>* Total Enrollment</b>	<b>368</b>

\* Above enrollment includes Longport & tuition enrollment below

<b><u>Longport Enrollment:</u></b>		<b><u>Tuition Enrollment:</u></b>	
William H. Ross	12	William H. Ross	0
Eugene A. Tighe	<u>13</u>	Eugene A. Tighe	<u>1</u>
Total	25	Total	1
ACHS (Margate)	83		
OCHS (Choice)	40		
MRHS (Choice)	4		

B. Instructional Support

1. Update on Principal/Director activities
2. Review activity calendars.
3. Review fire drill and lockdown report.

C. District Committee Reports

D. Communications

E. Administration Questions and Answers

9. MEF Update

10. MEA Report

11. General Board Discussion

## 12. General Approvals

### **A. Personnel**

1. Approve the letter of retirement of Trish Caffrey (part-time Special Education secretary), effective July 1, 2017.
2. Approve Ashlee Perna from Stockton to intern with Mark Winterbottom and Dr. CarneyRay-Yoder, during the summer of 2017. She will be completing a 90-hour practicum.
3. Approve Holly Ferry to be a substitute assistant to the following after-school activities on an as needed basis: Leadership Club, Arty Upcycle Club, and Kindness Club. Costs: \$15.00 per hour.

### **B. Instructional Support/Activities**

1. Approval to Operate a BSI/Title I Summer School from June 26-July 27. The BSI Summer School Program is funded entirely through "NCLB/ESSA - Title I" with the applicable contractual rate for teachers and \$15/hour for the aide not to exceed a total of \$20,636. We will be staffing the program with 5 teachers and 1 paraprofessional to be selected and presented for approval at the April BOE meeting.
2. Approval for twelve eighth grade students involved in the Tighe Peer Tutoring program to engage in inter-generational activities with nursing home residents of Villa Raffaella in Pleasantville on Monday, May 22<sup>nd</sup> from 1:30 to 3:00pm.
3. Approval for Danielle Ujcich's Study Skills class to visit Bocca Restaurant on March 23 or 24 to complete a Life Skills project. Staff: Danielle Ujcich, Kristie Cafiero and Audrey Becker. No cost
4. Approval to hold ACPD K9 Demo at Ross School at no cost for all 3<sup>rd</sup> grade students. Date TBD.

### **C. Field Trips**

1. Approve the 4th Grade Class to attend a field trip at The Historic Cold Springs Village, Cape May. Costs are approximate as the planning is still going on - \$1300 bus + \$500 admission + \$1800.
2. Approve the 2nd Grade Trip to the Academy of Natural Sciences on May 23, 2017 Costs: not to exceed \$1,800.00.
3. Approve the Kindergarten Trip to the Cape May Zoo on a date to be determined. Costs: will not exceed \$500.
4. Approve the in-house first grade field trip of Rizzo's Reptiles May 12, 2017. Costs: not to exceed \$1000

### **D. Facilities/PAC**

1. Approve the contract for two Margate Players shows (Titles will be announced) in the Dominick Potena Performing Arts Center on May 8, 2017 and June 29 -July 2 for a total fee of \$3,612.
2. Approve the contract for The Dance Forum in the Dominick Potena Performing Arts Center on February 19, 2017 for a total fee of \$200.

**E. Workshop**

1. Approval for Susan Palaia and Jennifer Germana to attend the NJASBO Annual Conference at the Borgata in Atlantic City on June 7-9, 2017. Costs: \$275 each = \$550 plus travel.
2. Approval for Debbie Roland to attend the “Music in the Park” Concert” (professional development) on June 2, 2017; Costs: substitute only.
3. Approve Dr. CarneyRay-Yoder and Mark Winterbottom to attend “The New Hothouse of Legal Landscape (Dyslexia)” at ETTC on March 24, 2017 Costs: 8 ETTC credits and travel.

**F. Students**

1. SHARE: Harassment, Intimidation, and Bullying Monthly Summary
  2. SHARE: One (1) Investigation from February 2017.
  3. Affirm (1) HIB decision from February 8, 2017.
  4. Approve Homebound Instruction for 8<sup>th</sup> grade student who will be on medical leave for ten to twelve weeks. Ten hours of instruction per week, effective February 21. Staff: Sherry Scott, Amie Sykes and Louis Sanchez. Costs: contractual teacher hourly rate \$44.10.
13. Presentation and Approval of Minutes February 8, 2017 Regular Meeting and March 1, 2017 Work Session.
14. Report of the Board Secretary:
- a. Financial Reports – January 2017
  - b. Pursuant to N.J.A.C. 6A:23-16.10(c) Margate City Board of Education certifies that as of January 31, 2017 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-16.10(c)3-4 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
  - c. Bills and Payrolls - \$1,286,529.11
  - d. Transfer of Funds within the General Current Expense Account

Ratified Budget Transfers for 2016-2017

To:	11-000-216-100-00-00	Student Related Services Salary	\$12,252.69
	11-000-211-100-00-00	Attendance Salary	.01
	11-000-217-110-00-00	Extraordinary Salary Aides	5,631.38
	11-000-219-104-00-00	CST Salary	9,292.34
	11-130-100-101-00-00	Teachers Grades 6-8 Salary	3,221.54
	11-213-100-101-00-00	Resource Room Teacher Salary	25,107.21
	11-219-100-101-00-00	Home Instruction Spec Salary	8,068.20
	11-422-100-106-00-00	Summer School Aides Salary	416.00
	11-000-251-100-00-00	Business Office Salary	66.43
	11-000-291-280-00-00	Tuition Reimbursement	1,820.00

	11-000-262-420-00-04	Outside Maintenance. WHR	1,500.00
	11-000-262-420-00-01	Outside Maintenance. EAT	1,500.00
	11-000-262-622-00-04	Energy Electric WHR	1,700.00
	11-000-261-421-00-00	Lead Testing in Drinking Water	<u>1,661.00</u>
			<u>\$72,236.80</u>
From:	11-000-222-100-00-00	Media Services Salary	\$5,000.00
	11-000-270-161-00-00	Transportation Other Salary	4,208.00
	11-120-100-101-18-00	Subs Grades 1-5 Salary	8,000.00
	11-213-100-106-00-00	Resource Room Aides Salary	39,511.68
	11-422-100-101-00-00	Summer School Salary	7,269.69
	11-000-251-600-00-00	Business Office Supply	66.43
	11-000-216-320-00-00	Student Related Service Prof	1,820.00
	11-000-261-610-00-01	Required Repair Supply EAT	1,500.00
	11-000-261-610-00-04	Required Repair Supply WHR	1,500.00
	11-000-230-331-00-00	Legal Services	1,000.00
	11-000-230-332-00-00	Audit Fees	700.00
	11-000-261-420-00-01	Req'd Repair Outside Vendor EAT	830.50
	11-000-261-420-00-04	Req'd Repair Outside Vendor WHR	<u>830.50</u>
			<u>\$72,236.80</u>

15. Report of Receipts and Disbursements – January 2017

16. Cash Report – January 2017

17. Unfinished Business

A) Second reading and adoption of the following polices:

- 1) Purchasing 3542.44
- 2) Use of School Facilities 1330
- 3) Budget Planning and Preparation 3100
- 4) Operation and Maintenance of Plant 3510
- 5) Smoking Prohibition 3515
- 6) Wellness and Nutrition 3542.1
- 7) Nondiscrimination/Affirmative Action 2224
- 8) Recruitment, Hiring and Selection 4111
- 9) Nondiscrimination/Affirmative Action 4111.1/4211.1
- 10) Staff Development, In-service Education, Visitation, Conferences 4131/4131.1
- 11) Equal Educational Opportunity 5145.4
- 12) Nondiscrimination/Affirmative Action 6121
- 13) English as a Second Language; Bilingual Programs 6142.2
- 14) Career and Technical Education 6142.12
- 15) Standards of Proficiency 6147
- 16) Alternative Education Programs 6172
- 17) Assignment and Transfer 4113/4213
- 18) Promotion and Retention 6146.2

- 19) Guidance Services 6164.4
- 20) Remedial Instructions 6171.1
- 21) Gifted and Talented 6171.2
- 22) Certification 4112.2
- 23) Employee Health 4112.4/4212.4
- 24) Personnel Records 4112.6/4212.6
- 25) Board of Education Meetings 1120
- 26) Chief School Administrator 2131
- 27) Evaluation, Planning and Research 2240

18. New Business

- A) SHARE: Regulation (File Code: 6171.3 R)  
“Enriched, Advanced, and Accelerated Middle School Mathematics Courses”
- B) Approve a resolution for the sale of up to 500 SRECs for the reporting year 2017 (June 1, 2016 to May 31, 2017) to Calpine Energy LLC for \$221.00 per credit .
- C) Presentation and review of the 2017-2018 tentative budget
- D) Approve submission of the proposed 2017-2018 Margate City School District Budget to the Atlantic County Executive Superintendent for his review.
- E) Approve a resolution fixing the sum to be raised by Local Tax Levy for the 2017-18 School District budget.
- F) Approve a resolution to set maximum travel expenditure limits as required by Section 15, Chapter 53, P. L. 2007.
- G) Approve a resolution to set maximum dollar limits for professional services for the 2017-2018 school year as required by N.J.A.C. 6A:23A 5.2
- H) Approve a tuition contract with Longport Board of Education for the 2017-2018 school year in the amount of \$567,056 plus a tuition adjustment for the 2015-16 school years of \$42,744 for a total cost of \$609,800 calculated as follows:

<u>Grade Level</u>	<u># Students</u>	<u>Tuition Rate</u>	<u>Budgeted Revenue</u>
Kindergarten	2	\$23,917	\$ 47,834
First – Fifth	12	\$22,000	264,000
Sixth - Eighth	<u>11</u>	\$23,202	<u>255,222</u>
Total	<u>25</u>		\$567,056
Less Tuition Adjustment			<u>42,744</u>
			<u>\$609,800</u>

- I) Approve tuition contracts with Atlantic City Board of Education for the 2017-2017 school year in the amount of \$1,438,748 for regular education students and \$141.178 for special education students less a tuition adjustment for the 2015-2016 school years of \$368,281 for a total cost of \$1,211,645:

<u>Grade Level</u>	<u># Students</u>	<u>Tuition Rate</u>	<u>Budgeted Expense</u>
Regular Students 9 <sup>th</sup> – 12 <sup>th</sup>	79	\$18,212	\$ 1,438,748
Resource Room 9 <sup>th</sup> – 12 <sup>th</sup>	4	28,534	114,136
Special Education 9 <sup>th</sup> – 12 <sup>th</sup>	<u>2</u>	\$13,521	<u>27,042</u>
Total	<u>85</u>		\$1,579,926
Less Tuition Adjustment			<u>368,281</u>
			<u>\$1,211,645</u>

19. Other Matters

20. Public Comment

21. Executive Session:

WHEREAS, N.J.S.A. 10:4-13 requires adoption of a resolution of the Board to go into Executive Session;

BE IT RESOLVED, that the Board, pursuant to the Open Public Meetings Act, New Jersey Title 18A and the Margate City Board of Education Bylaw No. 9322 hereby enters Executive Session to discuss matters involving:

Personnel, student matters, advice of counsel, contracts or other matters for which an executive session is permitted.

BE IT FURTHER RESOLVED, that the minutes of this Executive Session shall be made public following formal action by the Board and/or at the conclusion of any investigation(s), due process proceeding, or litigation, so long as not prohibited by law and so long as the need for maintaining confidentiality no longer exists.

22. Open Session

23. Adjournment