

MARGATE CITY SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
AGENDA
June 21, 2017
5:45 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Certification of Notice
4. Roll Call
5. Student Recognition: MEA Scholarship Awards

6. Public Comment: The Board of Education welcomes public comment and views this as an important aspect of community relations. The Board will set aside a portion of every board meeting for public comment on school district issues. Usually, there will be a public comment period devoted exclusively to comment on agenda items and a public comment period dedicated to general school district issues; however, this format may be altered in light of the business of the Board, provided that at least one period is set aside at each meeting for public comment. The maximum length of each public comment period is thirty (30) minutes unless stated otherwise on the meeting agenda.

The public comment period is a time for members of the public to express their comments and/or concerns. It is not a question and answer session. Notwithstanding, members of the administration and/or board members may choose to answer questions raised during public comment periods. They may do so during the public comment period or after it has closed. The public should understand that there are reasons why questions will not be answered, including reasons related to litigation, privacy, confidentiality, employment rights, student rights and the absence of information from which answers can be formulated.

Each speaker making a public comment shall state his name and address before speaking. As stated above, the total amount of time allocated to each comment period is limited. The following additional time limitations also apply. The total amount of time allotted to each speaker is limited to three (3) minutes. A speaker may not extend his or her time by seeking to utilize the unused time of a person who has spoken or who has yet to speak. The total length of time allotted to all speakers making public comment on a particular agenda item or on a particular subject will be limited to ten (10) minutes. The Board President, or the person presiding in the Board President's absence, has flexibility to alter these time limitations. Absent his/her expressly doing so, the time limitations stated here apply.

7. Report of Superintendent of Schools:

A. Enrollment:

Enrollment as of 05/01/2017		Projected Enrollment as of 06/01/2017	
Ross School		Ross School	
Pre K (1/2 day) Age 4	02	Pre K (1/2 day) Age 4	02
Kindergarten	30	Kindergarten	30
Grade 1	30	Grade 1	30
Grade 2	43	Grade 2	43
Grade 3	51	Grade 3	51
Grade 4	46	Grade 4	46
Sub-total	202	Sub-total	202
Tighe School		Tighe School	
Grade 5	41	Grade 5	41
Grade 6	42	Grade 6	42
Grade 7	41	Grade 7	41
Grade 8	41	Grade 8	41
Sub-total	165	Sub-total	165
* Total Enrollment	367	* Total Enrollment	367

* Above enrollment includes Longport & tuition enrollment below

<u>Longport Enrollment:</u>		<u>Tuition Enrollment:</u>	
William H. Ross	12	William H. Ross	0
Eugene A. Tighe	<u>16</u>	Eugene A. Tighe	<u>1</u>
Total	28	Total	1

ACHS (Margate)	82
OCHS (Choice)	39
MRHS (Choice)	4

B. Instructional Support

1. Update on Principal/Director activities
2. Review activity calendars.
3. Review fire drill and lockdown report.

C. District Committee Reports

D. Communications

E. Administration Questions and Answers

8. MEF Update

9. MEA Report

10. General Board Discussion

11. General Approvals

A. Personnel

1. Approve an adjustment of hours and salary for the 2017-2018 school year for Victoria Morreale (Speech Therapist) from 29.5 hours at a salary of \$63,156 to 28.5 hours for a salary of \$61,013.
2. Accept the letter of retirement for Nancy Werden, part-time food service staff as of June 13, 2017.
3. Accept the resignation of Claire LaRocca (part-time library aide at Ross) effective the end of the 2016-2017 school year.
4. Permission to advertise internally (current substitutes) and externally (njhire.com) at no cost for a part-time Library Aide for Ross School. Costs: none
5. Approve the hiring of Lisa Theiss as a part-time (4 days/week) Child Study Team Secretary effective June 22, 2017 at a salary of \$25,000 with no benefits.
6. Approve substitute list for the 2017-2018 school year.
7. Request a maternity leave of absence for Jennifer Baang from September 5, 2017 through December 22, 2017.
8. Permission to advertise internally (current substitutes) at no cost for a maternity replacement teacher for Jennifer Baang at Tighe from September 5 – December 22, 2017.
9. Approve the graduate course reimbursement of Danielle Ujcich for the 3 credit course EDUC 5320 during the spring semester at Stockton University in the amount of \$1,847.03.(NCLB Title II)
10. Approve the graduate course enrollment of Danielle Ujcich for the 3 credit course EDUC 5321 (Educational and Community Resources) during the fall semester at Stockton University. Reimbursement upon successful completion would be 75% of Rowan's tuition rate as per the teachers' contract. Costs: 75% of 3 credits = \$ TBD (last year was \$820.90)
11. Approve the graduate course reimbursement of Amber Fitzgerald for the 3 credits course Math 693 during the spring semester at Ball State University in the amount of \$1,828. (NCLB Title II)
12. Approve the graduate course enrollment of Amber Fitzgerald for the 3 credit course 514 (Algebraic Reasoning for Math Teachers) during the fall semester at Ball State University. Reimbursement upon successful completion would be 75% of Rowan's tuition rate as per the teachers' contract. Costs: 75% of 3 credits = \$ TBD (last year was \$820.90)
13. Approve the graduate course reimbursement for Lisa Drexler for the 3 credit course SPE 713 during the fall and spring semester, as well as the 3 credit course SPE 712 during the spring semester at St. Joseph's University in the amount of \$3,694.06 (NCLB Title II)
14. Approve to move Lisa Drexler from Step 13 BA (\$75,500) to Step 13 BA+ 18 (\$77,000) as per the MEA contract for the 2017-2018 school year.
15. Approve the graduate course reimbursement of Kelly Crawford for the 3 credit course Math 693 during the spring semester at Ball University in the amount of \$1,828. (NCLB Title II)
16. Approve the graduate course enrollment of Kelly Crawford for the 3 credit course 514 (Algebraic Reasoning for Math Teachers) during the fall semester at Ball State University. Reimbursement upon successful completion would be 75% of Rowan's tuition rate as per the teachers' contract. Costs: 75% of 3 credits = \$ TBD (last year was \$820.90)
17. Approve the graduate course reimbursement of Chris Todd Anderson for the 3 credit course Math 693 during the spring semester at Ball University in the amount of \$1,828. (NCLB Title II)

B. Instructional Support/Activities

1. Approve for the submission of the district's 3 Year English Language Service Plan for 2017-2020.
2. Approve the hire of Mauricio Saavedra as Intramural Tennis Coach for the spring of 2017 at a stipend of \$300.
3. Approve the following athletic department positions for the 2017-2018 year.

Field Hockey – Natalie Carlucci \$1600	Boys Basketball – Paul McLaughlin \$2400
Field Hockey “JV” – TBD \$500	Volleyball – Jen Carey \$1600
Cross Country – Maggie Drew \$1600	Girls Basketball – Andrew Miles \$2400
Soccer – Kelly Crawford \$1600	
Intramural Tennis – Mauricio Saavedra \$300	
4. Approve Cindy Gresham as the third member of the Pride Committee at Tighe for the 2017-2018 school year, replacing Kristie Cafiero. Costs: \$1,800 stipend.
5. Approve a summer school program for accelerated math students going into grade 8 Algebra, as well as second class for advanced students going into grade 7 Accelerated Math, from July 31 to August 24, 2017. Staff: Kelly Crawford. Costs: Stipend 48 hours at \$44.10 per hour = \$2,116.80.
6. Approve the creation of a Kindergarten/1st grade Art Club. Advisor: Margo Juliano-Thompson. Costs: stipend \$800. Fully-funded by MEF for the 2017-2018 school year
7. Approval for a non-verbal special education student to receive six (6) extra hours of speech therapy during the summer months to assist with the student's augmentative communication device.
8. Approve Shannon O'Donnell (Stockton University) to complete her student teaching at the William H. Ross III Elementary School with Mrs. Sandra LeVan for the 2017-18 school year.

C. Field Trips

1. Approve a field trip to the Colgate-Palmolive Plant for all sixth grade students on June 8, 2017. Staff: Sixth grade teachers, paraprofessional, and one parent. Costs: None

D. Contracts/Goals

1. Approve an agreement with Bancroft NeuroHealth for a student, commencing July 7, 2017 for the 2017-2018 school year at the cost of \$68,355.16 (212 days at the tuition per diem rate of \$322.43) and \$39,008 (212 days at the personal aide per diem rate of \$184) for a total cost of \$107,363.16.
2. Approve the awarding of a contract to Asphalt Paving Systems, Inc. the low bidder for the Tighe School parking lot paving and sidewalk repairs Bid No. 17-01, in the amount of \$171,689.00, representing the base bid and add alternate bid No. 3 in the amount of \$18,292.60 for a total cost of \$171,689. Base bid includes full removal and grinding of old asphalt for the entire rear lot and alternate bid No. 3 is for two handicapped parking spaces by the mail entrance, door 1.

E. Facilities/PAC

1. Approve the contract for the Bay Atlantic Symphony's free performance in the Dominick Potena Performing Arts Center on July 3, 2017, sponsored by the Margate Public Library. Costs: fee \$1,255 (custodial and tech). All usual room fees will be waived as a courtesy to the City.
2. Approve the contract for the Bay Atlantic Bay Symphony's use of the Dominick Potena Performing Arts Center on June 10, 2017, to conduct auditions for the singing of the National Anthem for their July 3rd concert. The event is sponsored by the Margate Public Library for a fee of \$750 (custodial and tech). All usual room fees will be waived as a courtesy to the City.
3. Approve Playgroups Plus to hold their Preschool Graduation in the Ross Multipurpose Room on June 12th, 2017. Costs: fees waived

F. Workshops

1. Approve John DiNicola, Susan Palaia, Jen Germana, Lisa Youngblood, Kurtis Woodrow, and Cathy Horn to attend the "2017 Workshop" in Atlantic City from October 24, 2017 through October 26, 2017 at a reduced group rate of \$1400 for registration plus \$214 for John Di Nicola's hotel (two nights). Mr. DiNicola will not be attending an out-of-state national Conference at the Board's expense this year (contractual). Any additional Board member who Wishes to attend may do so at no additional costs. Total costs: \$1,1614.
2. Approve Laureen Cohen to attend the workshop "School Law Boot Camp" on July 13, 2017 at ETTC in Galloway, NJ
3. Approve the attendance of Wayne Netherby at a workshop sponsored by the South Jersey Cultural Alliance (SJCA), who is partnering with Cathafire, an on-line tool that connects non-profits based in NJ with professionals who want to donate their skills pro bono. The workshop will take place in Hammonton. Costs: mileage; Registration is free.
4. Approve Dr. Michelle CarneyRay-Yoder to attend the National Association of Secondary/Elementary School Principals Conference on July 10, 2017, as an Elementary Renaissance Roundtable Presenter

G. Students

- 1) SHARE: No HIB Investigations for May 2017
 - 2) Affirm two (2) HIB investigation from May 2017
12. Presentation and Approval of Minutes: May 10, 2017 Regular Meeting and Executive Session and the May 16, 2017 Organization Meeting.
13. Report of the Board Secretary:
- a. Financial Reports – April 2017
 - b. Pursuant to N.J.A.C. 6A:23-16.10(c) Margate City Board of Education certifies that as of April 30, 2017 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-16.10(c)3-4 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 - c. Bills and Payrolls - \$1,113,919.20

d. Transfer of Funds within the General Current Expense Account

Ratified Budget Transfers for 2016-2017

To:	11-000-230-530-00-00	Communications	\$ 5,500.00
	11-000-262-100-18-01	Maintenance OT Salary EAT	1,800.00
	11-000-213-600-00-00	Health Supplies	70.00
	11-000-262-100-18-04	Maintenance OT Salary WHR	1,000.00
	11-000-221-800-00-00	Improvement of Instr. Other	300.00
	11-000-261-420-00-03	Reqd. Maint. Outside Service ADM	200.00
	11-130-100-101-00-01	Substitute Salaries Grades 6 – 8	<u>15,000.00</u>
			<u>\$23,870.00</u>
From:	11-000-230-331-00-00	Legal Services	\$ 4,800.00
	11-000-230-590-00-00	Superintendent Office Travel	600.00
	11-000-230-610-00-00	Superintendent Office Supplies	100.00
	11-000-262-100-00-01	Maintenance Salary EAT	2,800.00
	11-190-100-610-01-04	General Supplies WHR	70.00
	11-000-217-320-00-00	Sp. Ed. Support Services	300.00
	11-000-261-420-00-01	Reqd. Maint. Outside Service EAT	200.00
	11-120-100-101-18-00	Substitute Salaries Grades 1 – 5	<u>15,000.00</u>
			<u>\$23,870.00</u>

14. Report of Receipts and Disbursements – April 2017

15. Cash Report – April 2017

16. New Business

A) Approve the 2017-2018 Purchasing Manual

B) Approval of Petty Cash Funds for the 2017-2018 school year as follows:

Board of Education \$100

E.A. Tighe School \$100

WH Ross III School \$100

C) Acceptance and approval of the School District Payment Schedule by the City of Margate to the Margate City School District for the period of July 1, 2017 to December 31, 2017.

D) 2017-2018 anticipated contracts to be renewed, awarded, or to expire during the school year – PL 2015 – Chapter 47.

E) Review responses from request for Proposals for Architectural Services.

F) Approve submission of the individuals with Disabilities Act (IDEA) Application for the FY 2018 (2017-2018) in the following program amounts:

Basic \$130,653

Preschool \$8,230

G) Approve renewal of dental coverage with Delta Dental for two years from 9/1/2017-8/31/2019 at the following monthly rates per employee:

	<u>Rates 2015-2016</u>	<u>Rates 2016-2017</u>	<u>Rates 2017-2019</u>
One Party	\$35.03	\$36.10	\$35.38
Two Party	\$75.25	\$77.65	\$76.00
Three Party	\$129.00	\$132.93	\$130.27

H. Approve the list of lunch prices for the 20017-2018 school year.

I) Award contract as an extraordinary unspecificable service (EUS) pursuant to N.J.S.A. 18A:18A-5a(10) and Local Finance Notice AU 2002-2 for Property Insurance coverage through the SAIF JIF at the cost of \$122,441.00 and Workers Compensation coverage through the Diploma JIF at a cost of \$83,484.00 for the period of July 1, 2017 through June 30, 2018 inclusive of the brokerage fees to Siracusa-Kaufmann Insurance Agency.

17. Other Matters

18. Attorney Interviews

19. Public Comment

20. Executive Session:

WHEREAS, N.J.S.A. 10:4-13 requires adoption of a resolution of the Board to go into Executive Session;

BE IT RESOLVED, that the Board, pursuant to the Open Public Meetings Act, New Jersey Title 18A and the Margate City Board of Education Bylaw No. 9322 hereby enters Executive Session to discuss matters involving:

Personnel, student matters, advice of counsel, contracts or other matters for which an executive session is permitted.

BE IT FURTHER RESOLVED, that the minutes of this Executive Session shall be made public following formal action by the Board and/or at the conclusion of any investigation(s), due process proceeding, or litigation, so long as not prohibited by law and so long as the need for maintaining confidentiality no longer exists.

21. Open Session: Approve the selection of a Board Solicitor

22. Adjournment